

TRAVEL APPROVAL FORM

Department: County Clerk

Event Name: 26th Annual GCAT Collection Conference

Location: San Antonio, TX

Event Dates: September 23rd-25th, 2025

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

April Long Kelsey Johnson

Court Decision: This section to be completed by County Judge's Office
 6-09-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

April Long



GOVERNMENTAL COLLECTORS ASSOCIATION OF TEXAS

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26th Annual GCAT Collection Conference Learning, Education, Tools for your Tool Box

September 23rd, 24th, 25th, 2025

Drury Plaza San Antonio Riverwalk
105 South St. Mary's Street
San Antonio, Tx 78205

[Click for Registration Form](#)

Get more details about the GCAT Conference

2025 GCAT President:

Tanya Skinner 979-361-4297

Hotel Information:

1-210-270-7799

GCAT pricing \$137.00

Group Number-10126099

(Must book by 8/1/25)

[Book Online](#)

Agenda

Please note that speakers and times may change!

[Agenda \(Coming soon\)](#)



26th Annual GCAT Collection Conference DRURY HOTELS

Tuesday, September 23rd, 2025 – thru- Thursday, September 25th, 2025

Educational Information about Texas Laws changing as government expands,
Liberty and Justice and Collecting Fees
Conference Registration Form

Deadline Date August 1, 2025

_____ \$195.00 Member Fee ☒ \$250.00 Non-Member Fee _____ \$ 600.00 Vendor Fee

Name: April Long Government Entity: Johnson County - County Clerk

Address: 204 S. Buffalo City: Cleburne State: TX Zip: 76033

Office Telephone: 817-556-6321 Email Address: along@johnsoncountytexas.org

T-shirt size: L late fees for Registration \$25.00 must be paid before attending conference.

Make Checks payable to GCAT PO Box 171, Bryan, Texas 77806. For more Information please go to
www.govcat.net call a board member or Tanya Skinner at (979)-361-4297 also her email is
tskinner@brazoscountytexas.gov , **No Credit Cards** will be accepted only Cash or Checks Only.



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Educational Information about Texas Laws changing as government expands,
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Conference Registration Form

Deadline Date August 1, 2025

_____ \$195.00 Member Fee ✓ \$250.00 Non-Member Fee _____ \$ 600.00 Vendor Fee

Name: Kelsey Johnson Government Entity: Johnson County - County Clerk

Address: 204 S Buffalo City: Cleburne State: TX Zip: 76033

Office Telephone: 817-556-6321 Email Address: kjohnson@johnsoncountytexas.org

T-shirt size: 2X late fees for Registration \$25.00 must be paid before attending conference.

Make Checks payable to GCAT PO Box 171, Bryan, Texas 77806. For more Information please go to www.govcat.net call a board member or Tanya Skinner at (979)-361-4297 also her email is tskinner@brazoscountytexas.gov , **No Credit Cards** will be accepted only Cash or Checks Only.

Reservation Confirmation #2014221869 | Drury Plaza Hotel San Antonio Riverwalk

From: Drury Hotels (reply@email.druryhotels.com)

To: aprillong

Date: Tuesday, May 20, 2025 at 02:14 PM CDT

To view this email as a web page, go [here](#).

[Sign In](#) ♦ **[Modify Reservation](#)**

DRURY
HOTELS



Confirmation: 2014221869

Thank you for booking your stay at Drury Plaza Hotel San Antonio Riverwalk.

105 South St Mary's Street San Antonio, TX 78205 

Phone: 210-270-7799

Hotel Information

Arriving

Departing

September 22, 2025

September 25, 2025

Check In: 3:00 pm ♦ **Check Out:** 11:00 am

Reserved For:

April Long

Your Room:

Upper Floor 2 Queen Beds Deluxe

Total For Stay:

\$485.82 (Includes Tax)

Additional Charges and Taxes May Apply

Pet Fee:

\$50 daily fee before tax, per room.

Service animals are free of charge.

Daily Parking:

\$39

Late Check-Out:

Need a little more time? Request a late check-out at the front desk for an additional fee. Based on availability.

Questions about Your Reservation?

druryhotels.com | Drury Hotels App

1-800-DRURYINN





Your reservation is confirmed. Thank you for choosing Drury Hotels.

[Print this confirmation](#)

Name: Kelsey Johnson
Confirmation Number: 2014222765
Arrival Date: 9/22/2025
Departure Date: 9/25/2025
Hotel Information: Drury Plaza Hotel San Antonio Riverwalk
105 South St Mary's Street
San Antonio, TX 78205
210-270-7799

Date	Room Description	Room Cost
9/22/2025	Upper Floor 2 Queen Beds Deluxe	\$137.00
9/23/2025	Upper Floor 2 Queen Beds Deluxe	\$137.00
9/24/2025	Upper Floor 2 Queen Beds Deluxe	\$137.00

*Points redeemed for a free night cover room charges only. All incidental charges must be paid for by the Drury Rewards member. Once the stay has commenced, the free night will be deemed fully used and no refunds or credits will be issued. Any changes or cancellations to the free night reservation must be made prior to **12pm** day of arrival. Points will be restored to the member's account within five business days after the reservation is cancelled. No cash value, except as required by law. Use of these points constitutes acceptance of these terms and conditions.

Subtotal:	\$411.00
Estimated	\$74.82
Taxes and	
Fees:	
Estimated	\$485.82**
Total:	

	On-Site Covered Parking-
	Valet Only (\$39+tax/night)
Parking:	<P>No oversized vehicles
	or dually trucks<P>Garage
	clearance 7ft

**All rates are subject to verification upon arrival at hotel.